

## RECRUITMENT NOTICE FOR LIBRARY RESOURCE CENTER MANAGER

(Refer: Advt. No.-WSC/73/HR/2023-24/1483 Dt.31/07/2023)

**World Skill Center** is the leading advanced skilling institution in Odisha, providing innovative solutions to existing **TVET** institutions, in transforming the skills sector in India. WSC offers an authentic learning environment, with technologically advanced training equipment and facilities, housed in an aesthetically appealing physical infrastructure, befitting a model institution.

The training curriculum is benchmarked to industry requirements and provides holistic development of students, covering both technical and life skills, apart from sustainability and futuristic skills.

The Management and Training teams comprise dedicated experts who are pedagogically and technically competent and possess relevant industry experience.

WSC broadly has four divisions:

**School of Engineering, School of Services, Academy and Administration.**

Recruitment is presently open for the position of Library Resource Center Manager for WSC Academy

<b>Essential Qualification and Experience for the position of LRC Manager</b>							
<b>Sl. No</b>	<b>Position Category</b>	<b>School/ Division</b>	<b>No Of Posts</b>	<b>Essential Qualification</b>	<b>Essential Experience</b>	<b>Max. Age Limit</b>	<b>Consolidated Monthly Remuneration</b>
1	Manager - LRC	Academy	1	Applicant must have a Bachelors in Library Science or Masters in Library Science	5 to 15 years of relevant experience in managing a large-scale library or learning resource center in any University, College, Education Institute/ Training Institute	45	<b>Up to ₹ 51,000/-</b>

**Terms and Conditions of Engagement for the position of Library Resources Center Manager (LRC Manager)**

- a) The Engagement shall be renewed annually for a maximum duration of 3 years, with a break in service of at least one day prior to each renewal.
- b) Renewal of service for the position shall be subject to the satisfactory performance and outcome of the employee as evaluated by **WSC** annually.
- c) The applicant selected for the position shall furnish an undertaking in shape of affidavit to the effect that he/she shall not claim any service benefit pursuant to the above engagements.
- d) All the matters related to HR Policies, HR hiring modalities, Employee on boarding and Exit process, Operational processes, Compensation benefits and statutory provisions, Performance management, learning and development or any other matter related to the service/service conditions will be as per the provisions of the HR Manual of World Skill Center, Bhubaneswar.
- e) The position is purely contractual in nature.

**Mode of Application & Selection**

- a) Only applications in the prescribed format with complete supporting documents submitted by candidates via email to **lrcm@worldskillcenter.org** by or before the due date, shall be considered. **All documents must be submitted in PDF format.**
  - b) Applications received through other sources/ modes shall be deemed invalid. Last Date for Receipt of Applications is **11.08.2023 at 11:59 PM (IST)**
  - c) Incomplete applications comprising applications submitted without photograph, signature, or supporting documents, etc., shall be rejected based on lack of information.
  - d) Shortlisted candidates shall be intimated regarding selection process at WSC, Bhubaneswar, 7 days in advance.
  - e) If at any stage of recruitment, it is found that the candidate does not fulfil the eligibility criteria and/or that she/ he has furnished incorrect/ false information/ certificate/ documents or has suppressed any material fact(s), his/her candidature will stand cancelled.
  - f) Decision of competent **authority of WSC**, in any matter relating to the recruitment, at any stage of the recruitment process, shall be final and binding upon candidates
  - g) **CEO, WSC** will have the right to suspend/cancel any application/ entire recruitment process without giving any reason.
  - h) **WSC** reserves the right to amend recruitment rules and process at any time of the selection. Any such amendment shall be valid and binding on the recruitment process.
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